

**PHYSICAL THERAPY LICENSURE BOARD**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Board Meeting Minutes of 8/6/2021**

**BOARD MEMBERS PRESENT:** M Andrew Mix - Chair  
Craig L Esplin  
Glady Schroeder  
Deanna Dye  
Angela L Lippiello

**DIVISION STAFF:** Anne Lawler, Bureau Chief  
Julie Eavenson, Licensing Group Manager  
Lori Peel, Investigative Unit Manager  
Nicholas Crema, General Counsel  
Jake Naylor, Board Prosecutor  
Cesley Metcalf, Team Lead  
Lindsay Guille, Board Specialist

The meeting was called to order at 9:00 AM MDT by M Andrew Mix.

**APPROVAL OF MINUTES**

Ms. Schroeder made a motion to approve the minutes of 5/14/2021. It was seconded by Ms. Lippiello. Motion carried.

**FINANCIAL REPORT**

Ms. Eavenson gave the financial report, which indicated that the Board had a cash balance of \$167,644.09 as of 6/30/2021.

**NEXT MEETING** was scheduled for November 12, 2021, at 9:00 AM MDT and February 11, 2022 at 9:00 AM MST.

**DIVISION BUSINESS**

The Board reviewed the To Do List, and no action was taken.

The Board had a brief conversation about Board member appointments and term limits

## **COMPLAINT MEMORANDUM**

Ms. Peel gave the investigative report, which is linked above.

### **EXECUTIVE SESSION**

Ms. Schroeder made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Ms. Dye. The vote was: Mr. Mix, aye; Mr. Esplin, aye; Ms. Schroeder, aye; Ms. Dye, aye; and Ms. Lippiello, aye. Motion carried.

Ms. Schroeder made a motion to come out of executive session. It was seconded by Ms. Lippiello. Motion carried.

### **FOR BOARD DETERMINATION**

Ms. Dye made a motion to approve the Division's recommendation and authorize closure in case number(s) I-PHT-2021-2 and I-PHT-2022-1. It was seconded by Ms. Schroeder. Motion carried.

### **BOARD BUSINESS**

#### **APPLICATION APPROVAL PROCESS**

The Board discussed its current application approval process between meetings. Mr. Esplin made a motion to authorize Division staff to distribute applications and continuing education (CE) waiver requests for review evenly between Board members. It was seconded by Ms. Lippiello. Motion carried.

#### **CONTINUING EDUCATION APPROVAL PROCESS**

The Board discussed changes to the Continuing Education Approval Request application. Ms. Lippiello made a motion to authorize the changes to the current application, including removing the requirement for notary. It was seconded by Ms. Schroeder. Motion carried.

The Board discussed the introduction of a checklist for Dry Needling CE course review. Ms. Dye made a motion to approve the Dry Needling CE check list when reviewing courses for approval. It was seconded by Ms. Lippiello. Motion carried.

The Board reviewed the process on approving clean CE for reinstatements and CE for audit by Division staff. Mr. Esplin made a motion to authorize Division staff to review and approve clean CE for reinstatements and CE for audit and send reviews

in question to a Board member for review. It was seconded by Ms. Schroeder. Motion carried.

## **CE COURSES**

Ms. Dye made a motion to approve the following continuing education course pending additional information:

### **BASIC DRY NEEDLING: AN EVIDENCE AND ANATOMY BASED LAB COURSE**

It was seconded by Ms. Schroeder. Motion carried.

## **EXECUTIVE SESSION**

Ms. Schroeder made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Ms. Lippiello. The vote was: Mr. Mix, aye; Mr. Esplin, aye; Ms. Schroeder, aye; Ms. Dye, aye; and Ms. Lippiello, aye. Motion carried.

Ms. Schroeder made a motion to come out of executive session. It was seconded by Ms. Lippiello. Motion carried.

## **APPLICATIONS**

Mr. Esplin made a motion to approve the following for licensure:

PTA-7589          CARTER, PATRICIA

It was seconded by Ms. Schroeder. Motion carried.

Mr. Esplin made a motion to approve the following CE for Audit:

PTA-247          SCHRAMM, ANN

It was seconded by Ms. Schroeder. Motion carried.

Mr. Esplin made a motion to approve the following CE for Audit, with a warning letter:

PT-106          HOPKINS, DONNA

It was seconded by Ms. Schroeder. Motion carried.

Mr. Esplin made a motion to approve the following CE for Audit, pending additional information:

PT-753        SCANTLING GARRO, SNADRA

It was seconded by Schroeder. Motion carried.

Mr. Esplin made a motion to approve the following with a warning:

PT-6029        MCMILLAN, TIFFANY

It was seconded by Ms. Schroeder. Motion carried.

Mr. Esplin made a motion to approve the following CE for Audit with warning letter:

PT-2571        NELSON, KEALAN

It was seconded by Ms. Schroeder. Motion carried.

Mr. Esplin made a motion to approve the following CE Waiver Request:

PT-6022        CLARK, AUTUMN

It was seconded by Ms. Schroeder. Motion carried.

Mr. Esplin made a motion to approve the following pending receipt of additional information:

PTA-2634        CASTILLO, CRESCENCIO

It was seconded by Ms. Schroeder. Motion carried.

## **ADJOURNMENT**

Ms. Dye made a motion to adjourn the meeting at 1:00 PM MDT. It was seconded by Ms. Schroeder. Motion carried.